

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
October 20, 2010

The Board of Trustees of Vernon College met on Wednesday, October 20, 2010 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman, Mr. Norman Brints, Secretary. Other board members in attendance: Mr. Curtis A. Graf, Mrs. Sylvia G. Mahoney, and Mrs. Vicki Pennington. Absent: Mr. Bob Ferguson, Vice-Chairman.

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. Joe Hite, Mr. John Hardin, III. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement and Executive Director, Vernon College Foundation; Mr. Bob Bolton, Associate Dean Administrative Services; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Michelle Wood, Director of Continuing Education; Mrs. Haven David, Director of Human Resources; Mrs. Criquett Lehman, Director of Quality Enhancement Plan (QEP); Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Lois Jablonski, General Ledger Accountant; Mrs. Rosa Alaniz, Secretary, Financial Aid and President of the Employees Forum; Dr. Karen Gragg, Division Chair of Math & Science; Ms. Mary King, Administrative Secretary to the President. Guests present were Ms. Kathy McClellan, from *The Vernon Daily Record*, Mr. Rick Sims, from *Bundy, Young, Sims & Potter, Inc.* and Mr. Todd Smith, candidate for Trustee position #4.

Chairman Heatly called the meeting to order at 11:30 a.m.

Mrs. Mahoney made the motion, seconded by Mr. Graf to accept the *Minutes of the September 22, 2010 Regular Meeting* as presented. The motion carried unanimously.

Chairman Heatly stated that the Board needed to consider an amendment to the agenda by adding Action Item D. Mr. Brints made the motion, seconded by Mrs. Mahoney to amend the Agenda to add Action Item D. The motion carried unanimously.

Action Item A

Mr. Bob Bolton presented the *Financial and Investment Reports as of September 30, 2010*. Mr. Graf made the motion, seconded by Mr. Brints to accept the report as presented. The motion carried unanimously.

Action Item B

Mr. Graf made the motion, seconded by Mrs. Mahoney, to approve the Continuing Education *2010/11 Winter Schedule* as presented. The motion carried unanimously.

Action Item C

Mr. Brints made the motion, seconded by Mr. Graf, to approve the Fowler Law Firm, PC as legal counsel on an as needed basis. The motion carried unanimously.

Action Item D

Mrs. Pennington made the motion, seconded by Mr. Graf, to approve to declare the participants enrolling in *Emergency Medical Technician Basic* for Seymour/Baylor County EMS as a “special population” and to offer “zero” tuition for continuing education courses. The motion carried unanimously.

Public Comment – No one was present to make comments.

Chairman Heatly welcomed guests Mr. Todd Smith, candidate for Trustee position #4, Mr. Rick Sims, from Bundy, Young, Sims & Potter, Inc. and Ms. Kathy McClellan from The Vernon Daily Record.

President's Report/Board Discussion Items:

Dr. Johnston reported that progress on the renovation project at the Skills Training Center was going well and it should be finished by mid-November. The baseball field renovation also continues to be on schedule. He invited Mr. Sims to give the board a presentation of the progress at Century City Center.

Mr. Sims presented drawings of the existing building, and drawings of the buildings with the proposed new look after the renovation was completed.

Michelle Wood gave the Continuing Education 4th Quarter statistics for funded classes with the number of students served, classes taught, and the number of contact hours.

Mr. Hardin presented the health care clinic annual report, reported on sports day, the Vernon College NIRA Rodeo, and provided athletic event updates.

Dr. Johnston updated the Board about the National Finals Rodeo Alumni reception. "Save the Date" postcards were mailed to 478 alumni.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) Vernon College Foundation Annual Board Meeting, Century City Center – October 21, 2010
- (2) Texas Association of Community College Quarterly Meeting – October 27, 2010
- (3) THECB Quarterly Meeting – October 28, 2010
- (4) THECB Leadership Conference – Austin – November 8-9, 2010
- (5) Vernon College Regular Board Meeting, Vernon Campus – November 17, 2010

Dr. Johnston presented the Philanthropic report/Outside Grants report.

Dr. Johnston presented the minutes from Faculty/Staff/Student Organizations –

- (1) Administrative Staff Association Meeting Minutes
- (2) SGA Meeting Minutes
- (3) Student Forum Meeting Minutes

Mr. Brints made the motion, seconded by Mrs. Mahoney to accept the following personnel items:

A. Resignation

- (1) Bryan Covington, Custodial Technician – CCC & STC, effective September 21, 2010.

B. Employment

- (1) Joe Onder, Psychology Instructor – Century City Center, effective October 1, 2010 with an annual salary of \$39,775.
- (2) Dennis Peterson, LVN Instructor – Century City Center, effective October 4, 2010 with an annual salary of 45,609.
- (3) William Grindstaff, Network Administrator – Vernon Campus, effective October 11, 2010 with an annual salary of \$51,120.

C. Internal Transfer

- (1) Constance Schroeder-Sloan *to*: Classified II, LVN Department (50%) – Century City Center, effective October 18, 2010 *from*: Classified I, Testing Center Clerk-CCC, with an annual salary of \$11,284.50.

The motion carried unanimously.

Closed Session: Mr. Graf made the motion, seconded by Mrs. Mahoney to go into closed session at 12:50 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mrs. Mahoney made the motion, seconded by Mr. Brints to reconvene at 1:48 p.m. in open session. The motion carried unanimously.

Action: No action was taken.

There being no further business Chairman Heatly stated that the meeting was adjourned at 1:50 p.m.

Mr. Gene Heatly, Chairman

Mr. Norman Brints, Secretary